

NPEA POOL PRIVATE PARTY AGREEMENT - 2026

Host Name: _____ Party Date: _____

Address: _____ Time: _____

Phone: _____ Number of Guests: _____

For after-hours pool party use, the undersigned pool party host agrees to the following:

Hours and Staffing:

1. Minimum party length is two hours.
2. All activities must end by the designated time as specified in party contract
3. Party may not exceed 10:00PM.
4. Lifeguard ratio is 1 guard for every 25 people who are swimming.
 - a. The number of guards cannot be lowered once the contract is signed. Additional guards must be requested at least one week in advance of the party.
 - b. Host will be responsible for paying at least the number of guards indicated when contract is signed.
5. Party attendance may not exceed 100 people, maximum of 4 lifeguards.
6. If alcohol is served, it is mandatory to hire at least two lifeguards.
7. Inclement Weather
 - a. Inclement weather is defined as weather that makes the pool unsafe.
 - b. The 48 hour cancellation rule applies even to inclement weather.
8. Water Quality
 - a. NPEA Pool management determines if the quality of the water is safe to use. Pool usage for swimming could be cancelled at a moment's notice and host would be notified immediately.
 - b. Host can agree to continue to have the party using only the pool deck and covered areas and pay one lifeguard \$15.00 per hour to open and close the facility.
 - c. Host can decide to cancel and all fees will be refunded in full.

Host Responsibilities:

1. Must be a pool member.
2. The Adult host must be on-site the entire time of the party.
3. The host is responsible for the conduct of all persons in attendance.
4. The abeyance and enforcement of all pool rules (as posted and/or as disseminated to pool members
 - a. The Host must sign and date a copy of pool rules to demonstrate that they know and understand all rules.
5. Set-Up
 - a. Host is allowed to bring any food, drink or decorations into the pool area.
 - i. The no-glass rule is ALWAYS in effect.
 - b. Host may not begin setting up in pool area until the pool is officially closed to members.
6. Cleanup of pool area after party.
 - a. Lifeguards will:
 - i. Stow furniture and umbrellas
 - ii. Ensure that bathrooms are clean
 - iii. Remove garbage bags to dumpster
 - iv. Perform any normal closing duties
 - b. The Host will:
 - i. Ensure that all trash and garbage is picked up.
 - ii. Remove any items brought into the pool area.
 - iii. Have a general patrol of pool area to ensure that it is acceptable.
7. The host is responsible for any and all damages that may occur during use of the pool facility.
8. Grilling is only allowed in the parking lot, not on the pool deck or in the covered area.

Pricing:

1. Deposit is \$50.00 refundable fee
 - a. Due when contract is signed
 - b. This will be returned to the Host after the conclusion of the party if no other fees are assessed.
2. Two Hour Party Rental fee is \$100.00

- a. Each additional hour is \$25.00 per hour
- b. Due when contract is signed.
- 3. Lifeguard Fee is \$15 per lifeguard per hour .
 - a. Cash or check due night of party paid directly to lifeguard(s).
- 4. Miscellaneous Fees
 - a. Overtime – If party goes over the contracted amount of time, a fee of \$7.50 per half hour per lifeguard will be assessed. This will be taken out of the deposit. Please make sure to take this fee into account when cleaning up.
- 5. Refunds
 - a. Refund of fees will be given if pool use is canceled by verbal notice at least 48 hours prior to scheduled time.
 - b. If cancellation is less than 48 hours, lifeguard(s) will receive \$30.00 per guard

Lifeguards at the private event are paid by the party host, and they are under the supervision and direction of the party host. If the host is unable to control the improper behavior or conduct of any person or persons in attendance, then the private party will be immediately discontinued and the manager will be promptly notified.

**I, the undersigned, will be the person hosting and responsible for the private party.
As such, I understand and will comply with the terms of this agreement.**

SIGNATURE: _____ DATE SIGNED: _____

Fee	Amount	Date Paid
Deposit	\$50	
Party Fee (\$100.00 for 2 hrs + \$25 each add. Hr.)		
Lifeguard Fee 15.00 per guard/per hour (pay the night of party)		

Alcohol Policy

If alcohol is served at a party, the following rules apply:

- The host must ensure that all persons drinking are 21 or over.
- At least two guards must be hired.
- The No Glass rule applies.
- The host is responsible for the conduct of all guests.
- Any damages that occur during the party are the responsibility of the host.

I understand the Alcohol policy and agree to abide by it. I also certify that I have a Homeowners Insurance Policy with general liability that will cover me during the party. Any injuries or damages that occur during the party are my responsibility.

Host Signature

Date